

ST MARGARET'S
SCHOOL

Saturday School English Language Teacher

Pay: £25/hour

St Margaret's is seeking to appoint an enthusiastic and experienced ESL (English as a Second Language) teacher to deliver ESL lessons within our Saturday morning language school for our boarding students. The language school is also available commercially to students outside St Margaret's.

For further information and to apply for this vacancy, please visit our website: <https://www.stmargarets-school.org.uk/work-with-us>

Application closing date: Friday 12 November at 12pm

Interviews to be held: Thursday 18 November

Suitable candidates may be interviewed before the closing date and St Margaret's School reserves the right to withdraw the position if an early appointment is made.

St Margaret's school is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service. St Margaret's School is an equal opportunities employer.

ST MARGARET'S

SCHOOL

Saturday School English Language Teacher

JOB DESCRIPTION

Introduction

St Margaret's is seeking to appoint an enthusiastic and experienced ESL (English as a Second Language) teacher to deliver ESL lessons within our Saturday morning language school for our boarding students. The language school is also available commercially to students outside St Margaret's.

Accountable to: Head of EAL

Main Duties and Responsibilities

- Planning and delivering stimulating and engaging English Language lessons for students
- Liaising with boarding staff on the development and wellbeing of learners
- Conducting regular assessments and providing feedback on learners' language acquisition
- To write reports on pupils' progress, as directed by the Head of EAL
- To provide information, for the purposes of tracking, as required by the Head of EAL
- To understand the demands of IELTS and IGCSE ESL qualifications and support students in preparing for these qualifications
- To communicate with students' parents regarding their progress as required
- To read and adhere to school policies and procedures
- On occasion, there may be opportunities for the ESL teacher to support trips, events and activities for boarding pupils
- To undertake any other relevant duties, as required by the Head of EAL

Training is available on IELTS and the IGCSE English course.

During the normal school week, additional work at the same hourly rate may be available supporting EAL pupils in their subject classrooms.

ST MARGARET'S

SCHOOL

Teacher of ESL - Person Specification

The person appointed will have the following attributes:

	Essential	Desirable
The ability to teach all levels of English	√	
CELTA certificate or equivalent	√	
Experience of working with second language English speakers	√	
Experience of supporting pupils in preparing for IELTS or CAIE IGCSE		√
An energetic and enthusiastic approach	√	
Proven ability to set high standards and inspire young people	√	
Clear and accurate written communication skills	√	
Excellent interpersonal skills to deal with a range of people	√	
Good planning and organisational skills, with the ability to use own initiative and take decisions	√	
A commitment to contribute to the extra-curricular life of the school	√	
A flexible attitude and a willingness to take on new ideas and challenges	√	
The ability to relate to and empathise with young people	√	
Hardworking and reliable	√	