

ST MARGARET'S

SCHOOL

Learning Support Assistants

Full-time or part-time, term time only

Full-time salary c£18-20,000 per annum

Required September 2021

St Margaret's is seeking to appoint engaging, dynamic and self-motivated full or part-time Academic and Learning Support Assistants to join our Learning Support department.

Academic Support Assistants work with pupils both inside and outside the classroom, working with pupils with a range of mild learning needs such as dyslexia, dyscalculia, processing difficulties and social, emotional and mental health problems.

You will have the ability to engage, motivate and enthuse pupils in their learning. Experience of working with SEND pupils is desirable at either secondary or primary level.

Closing date for applications: Friday 2 July @ noon

Interviews to be held: Tuesday 6 July

For further information and to apply for this vacancy, please visit our website: <https://www.stmargarets-school.org.uk/work-with-us>

Suitable candidates may be interviewed before the closing date and St Margaret's School reserves the right to withdraw the position if an early appointment is made.

St Margaret's school is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service. St Margaret's School is an equal opportunities employer.

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Academic and Learning Support Assistant

Introduction

St Margaret's is seeking to appoint engaging, dynamic and self-motivated full or part-time Academic and Learning Support Assistants to join our Learning Support department.

The Role

Academic and Learning Support Assistants work with pupils both inside and outside the classroom, working with pupils with a range of mild learning needs such as dyslexia, dyscalculia, processing difficulties and social, emotional and mental health problems.

Term time only.

Reporting to: SENCO

Main Duties and Responsibilities

- To provide one-to-one support for pupils in the classroom as needed
- To support academic staff in the differentiation of lessons to suit the needs of SEND pupils
- To support the delivery of the curriculum by providing one-to-one and small group intervention outside the classroom
- To facilitate a positive learning experience for SEND pupils in the classroom
- Under the direction of Heads of Year, the SENCO or the Academic Director, provide targeted intervention for pupils struggling to access the curriculum
- To act as an individual mentor to pupils with social and emotional difficulties
- To liaise regularly with parents on the progress of SEND pupils
- To provide examination support to SEND pupils as required
- To foster academic confidence and a passion for learning in all pupils
- To undertake any other tasks deemed necessary by the Head or members of the SMT in the daily running of the School

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Learning Support Assistant Person Specification

The person appointed will have the following attributes:

	Essential	Desirable
The ability to engage, motivate and enthuse pupils in their learning	√	
A recognised learning support qualification		√
Experience of working with SEND pupils		√
Experience of supporting pupils in public exams		√
An energetic and enthusiastic approach	√	
Proven ability to set high standards and inspire young people	√	
Clear and accurate written communication skills	√	
Excellent interpersonal skills to deal with a range of people	√	
Good planning and organisational skills, with the ability to use own initiative and take decisions	√	
A flexible attitude and a willingness to take on new ideas and challenges	√	
The ability to relate to and empathise with young people	√	
Hardworking and reliable	√	